

NEUSE CHARTER SCHOOL STUDENT/PARENT NCVPS COURSE AGREEMENT

Neuse Charter School is utilizing the North Carolina Virtual Public School (NCVPS) program in order to fulfill my student course request. Every effort was made to assign the course in the traditional class setting. However, due to class size limitations and teacher availability, my school was unable to schedule this course in a face to face setting.

I understand that I must have access to a computer with reliable Internet access outside of school to complete the class work.

In order to maximize the success of every student taking an on-line course, it is important that students and parents understand and be able to seriously commit to the requirements of online learning. Please carefully read the statements below, sign and date the bottom of the page.

1.) I understand if I am approved to take this course, I am responsible for completing all work independently. A summer course requires me to work 3 to 5 hours a day Monday through Friday. A fall or spring semester course requires me to work 90 minutes a day Monday through Friday. A year long course requires me to work 1 hour a day Monday through Friday.

2.) I understand that this course will be reflected on my transcript, and the grade I earn will be included in my GPA. **If I choose to drop the course, it can only be done before the 10th day of the course** and my Guidance Counselor must complete this action. I must give my Guidance Counselor a written reason stating why I want to drop the course.

3.) If I am having difficulty logging into the course I need to create a NCVPS Help Desk ticket immediately at <http://help.ncvps.org/> and follow their instructions.

4.) If I am having difficulty with the course, it is my responsibility to contact my NCVPS teacher and my Distance Learning Advisor or Guidance Counselor at my school immediately for help.

5.) I have a completed Internet Student Network/Internet User Agreement and Parent Permission Form on file.

6.) I understand that I cannot use my phone or a tablet to complete the assignments in this course.

7.) I agree to return any textbook (if borrowed) to the Distance Learning Advisor of the school immediately after the final exam.

8.) I will communicate with the NCVPS teacher via email on a constant basis or when needed to keep them informed of my progress, difficulties or any other issues that arise during the course.

9.) I will read the NCVPS Student Getting Started Checklist so that I understand how to be successful in my online course.

10.) Parents, please check:

I have a computer with reliable internet access at home.

11.) I understand that the computer I use must have the NCVPS minimum Technology requirements which can be found at <https://ncvps.org/technology-requirements>

12.) All students are required to complete the online Student Orientation at:
<http://ncvps.blackboard.com/webapps/login/> to access the orientation, DO NOT log in. Instead, click the
“Preview as Guest” button on the left, then click on the Student Support Services Orientation.

13.) After completing the Orientation Quiz, all NCVPS students must print the quiz and bring it to their
counselor.

Parent Printed Name

Student Printed Name

Parent Signature & Date

Student Signature and Date

Office Only

Course Name & Number

Semester Taken

Approved or Denied

Principal Signature & Date