Neuse Charter School PTO

Membership Meeting Minutes

November 10, 2015 at 5:30 PM

Neuse Charter High School Commons Area

909 E Booker Dairy Road, Smithfield, NC 27577

1. Call To Order: Meeting called to order by President Charity Bourne at 5:30 PM.
2. Welcome: Charity welcomed everyone to the meeting and thanked them for coming.
3. Approval of Minutes: Paper copies of the minutes from the previous meeting were distributed. Corrections made for subsequent date changes.
4. Officers’ Reports
	1. President’s Report:
		1. Yankee Candle items arrived and were distributed. The total raised was $7,444.20, some of which will be used to purchase ChromeBooks.
		2. The PTO approved $218.50 to fund the school’s participation in the National Spelling Bee.
		3. The PTO taxes were submitted to the accountant on October 14, 2015.
		4. The PTO will begin placing spirit wear orders once per month. Right now we are selling winter wear including fleece, hats, scarves as well as pins and other items. We will have samples displayed in the office. We will also have a logo competition.
		5. The PAEC Family is scheduled for December 11. NOTE: This has subsequently been rescheduled for February 19, 2016.
		6. The Staff Holiday Meal will be a breakfast. It is scheduled for December 18.
		7. Planning is in progress for the Cake Festival and Auction. The Event has been rescheduled for April 15 as not to interfere with the 5th Grade field trip or Earth Day.
		8. We are working the provider of the discount cards so that they can be available in time for Christmas.
	2. Treasurer’s Report: Brook Johnson reviewed the Financial Activity Report items.
5. Committee Reports:
	* 1. Cake Festival and Auction: Planning in in progress for this event. The date was moved as not to interfere with the 5th grade field trip or Earth Day. Admission will be $5 per person with children 5 and under getting in free.
		2. Box Tops: We received a check for $2,400 from last year’s collection. WE have already earned $1,250 this year.
		3. Earth Day: Planning is in progress. Kitty Ann Lloyd is coordinating this.
		4. Family Night: This will be an unplugged event (boxes for cell phones). The kids will have a game night, and parents will have an opportunity to meet and mingle with NCS leadership.
		5. Teacher Appreciation: The PTO will be providing a holiday breakfast on December 18th.
6. New Business:
	1. Addition of Parent Academic Enhancement Committee (PAEC): Wendy Dunn explained the purpose of and plans for the committee. This committee will be responsible for Family Night events in which kids get a chance to have fun, and parents receive information and have opportunities to interact with school leadership. The event held in September was well-received.
	2. Request for Purchase of Projector: Brad Williams presented a request for the PTO to purchase a needed projector. Mr. Williams answered questions about the equipment. It was moved and seconded to approve the purchase.
	3. Science Fair Information: Amy Turnbaugh and Wendy Dunn discussed the purpose of the science fair and answered questions.
	4. Ideas for Increasing Membership: Ways to increase membership were discussed by those in attendance. Suggestions included advertising at carpool, allowing the MS/HS houses to get points, having a Mid-Year “BOGO” sale on memberships. Shannon Mann volunteered to chair the Membership Committee.
7. Adjournment: There being no further business, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,

Connie Barbour

Secretary