



BOARD OF DIRECTORS MONTHLY MEETING AGENDA – NOV. 27, 2018

TIME: 6:00 PM

LOCATION: High School Atrium

Neuse Charter School Mission:

Neuse Charter School provides innovative approaches to learning by focusing on high academic standards, critical and creative thinking skills, character development, and multicultural experiences for grades K-12. All stakeholders work cooperatively to ensure the NCS community empowers every individual to achieve his or her maximum potential.

Neuse Charter School Vision:

We, the Neuse Charter School community, believe that through a positive, safe, and creative learning environment, students will emerge as respectful, responsible citizens of a global community.

Ethics Statement for North Carolina State Government:

Conflict of Interest Reminder, per NCGS 138A-15(e): Board members are reminded that it is our duty to avoid conflicts of interest and the appearance of conflicts of interest as we handle the work of this Board. Does any member of the Board know of any conflict of interest or any appearance of conflict with respect to any matters coming before us at this meeting? If so, please state them for the record.

If during the course of the meeting you become aware of an actual or apparent conflict of interest, please bring the matter to the attention of the chair. It will then be your duty to abstain from participating in discussion on the matter and from voting on the matter.

TOPIC	PRESENTER
Call to Order	Dawn Dixon, Chair
Ethics Statement	D. Dixon
Agenda	D. Dixon
Public Comment	
Approval of Minutes <ul style="list-style-type: none"> • Board Meeting: October 2018 	D. Dixon
Athletic Booster Club Report	Richard Lynch, ABC President
Student Government Association Report	
Director's Report <ul style="list-style-type: none"> • Teacher Bonus Recommendation • MS/HS Attrition 	S. Pullium
Executive Committee Report Standing Committee Reports	Committee Chairs

<ul style="list-style-type: none"> • Finance <ul style="list-style-type: none"> • Approval of October Budget Report • Resource • Academic Affairs <ul style="list-style-type: none"> • Academic Class Audit • Board Development 	
Old Business	D. Dixon
New Business	D. Dixon
Closed Session for Personnel and Administrative Discussion (As Needed) {NCGS 143-318.11(a)(6)}	D. Dixon
Adjournment	D. Dixon

Neuse Charter School Board of Directors Meeting Minutes-October 23, 2018

Board Members Present:

Dawn Dixon, Chair
Paul Worley, Vice Chair
Rodney Dunn, Treasurer
Nichole Booker, Secretary
Chris Johnson
Jimmy Lloyd
Robbie Taylor
Michelle Denning

Board Members Absent:

Dave Neville, Ex-Officio

Call to Order [6:00 pm]

Dixon called the meeting to order at 6:00 pm and read the Ethics Statement. All board members were given the opportunity to respond to the Conflict of Interest Statement.

Agenda Review [6:01 pm]

Dixon presented the agenda. Motion by Johnson, seconded by Worley to approve the Agenda. Motion passed unanimously.

Public Comment [6:02 pm]

None

Board Meeting Minutes [6:02]

Board meeting minutes of September 25, 2018 were presented. Motion by Dunn, seconded by Taylor to approve board meeting minutes. Motion passed unanimously.

Booster Club Report [6:02]

Richard Lynch, ABC President presented budget and announced that school administration has agreed to help with the administration of the Club.

SGA Report [6:10]

None

Director's Report [6:10]

Enrollment: 939

Long term subs: 8th grade ELA, senior level English courses, EC primary opening.

Recommendations to be presented in closed session: Drama and EC self-contained vacancies.

Hurricane Florence preparations went well and was good preparation for future emergencies. School utilized 3 of the 8 reserve days. It is not known if the General Assembly will waive any of those required instructional days.

National Honor Society is seeking opportunities to partner with other schools affected by Hurricane Florence.

JCC representatives have been on campus to ensure students are aware of all opportunities and programs at JCC.

Will be attending Clayton Harvest Festival with student, parent, staff and administration representatives to share information about our school.

Looking for community partners to be judges in our Science Fair Competition.

School administration is partnering with ABC to assist with administration. Still have an all-volunteer coaching staff so be sure to thank your coaches for all of their time.

October is Giving Month. Look for reminders. Booster Bash is at the end of October. Pledge cards will also be pushed during the month of October and November.

Progress Reports went out last week and had information on initial assessments. Bench mark assessments have started.

October is Anti-Bullying Month.

October also includes Drug Awareness Week.

Everyone is encouraged to attend our Round Table Discussions. The next Round Table is November 1st with the topic of Intermediate Academy.

Executive Committee [6:20]

No report

Finance committee [6:20]

Dunn Presented September budget report, motioned by Worley, Taylor Seconded, approved unanimously.

Dunn notified the board that currently, according to policy, any expenditure over \$1,000 is considered a capital expenditure. Dunn recommended that anything over \$5,000 should be considered a capital expenditure.

Highfill explained that when tracking budget numbers, raising the capital expenditure amount allows for more accurate accounting. Worley motioned. Taylor Seconded. Motion passed unanimously.

Facilities Subcommittee: Bids for Landscaping for new Auxiliary Gym: Taylor recommends landscape contract from True Joy Landscaping. Motioned by Lloyd, Seconded by Dunn. Approved unanimously.

Resource Committee: Capital Campaign Subcommittee met and discussed fundraising strategies.

Board Development [6:50]

Bylaws package is being prepared to be sent to the Office of Charter Schools.

Academic Affairs [7:00]

Dixon reported updates to Career and College Promise. AP scores were presented. PLUS update was given.

Freshman and Senior Seminar was discussed. Changes to the syllabus have been made, using uniform template. Dr. Silver and Mr. Smith are in charge of the curriculum.

Old Business [7:42]

None

New Business [7:43]

Motion to cancel December Board meeting by Dunn. Seconded by Worley. Approved unanimously.

Closed Session [7:45]

Motion by Worley, seconded by Lloyd to move into closed session for personnel and administrative discussion per NCGS 143-318.11(a) (6) **[7:45]**

Motion by Johnson, seconded by Worley to reconvene in regular session. Passed unanimously **[8:36]**

Motion by Lloyd, seconded by Worley to approve Director's personnel recommendations for 8th Grade English Language Art Intermediate Academy Michael Peterson, Drama Teacher Heather Murray, Primary EC Self Contained Kenneth Wern. Received an update from Office of Civil Rights and resolved that teachers go through diversity training. Passed unanimously. **[8:37 pm]**

Adjournment

Motion by Lloyd, seconded by Worley, to adjourn. Passed unanimously at **[8:37pm]**.

Respectfully submitted,
Nichole Booker, Secretary

Date: 11/04/2018

Time: 7:33 am

NEUSE CHARTER SCHOOL
BUDGET REPORT (CONDENSED)
From 10/1/2018 to 10/31/2018

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	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
REVENUE						
STATE REVENUE						
Rev - Summer Reading Camp	\$7,834.23	\$0.00	\$7,834.23	\$0.00	0.00%	
Rev - Charter Schools	\$5,727,230.00	\$618,235.83	\$2,101,465.00	\$3,625,765.00	63.31%	
TOTAL STATE REVENUE	\$5,735,064.23	\$618,235.83	\$2,109,299.23	\$3,625,765.00	63.22%	
LOCAL REVENUE						
Rev - Sales Tax	\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.00%	
Rev - Field Trip	\$70,000.00	\$515.00	\$5,145.00	\$64,855.00	92.65%	
Rev - Contributions	\$3,500.00	\$0.00	\$0.00	\$3,500.00	100.00%	
Rev - Contributions - PayPal	\$1,700.00	\$0.00	\$1,314.28	\$385.72	22.69%	
Rev - Interest Income	\$175.00	\$0.00	\$0.00	\$175.00	100.00%	
Rev - Interest Income 0809	\$2.00	\$0.00	\$0.99	\$1.01	50.50%	
Rev - Interest Income 2195	\$1.00	\$0.00	\$0.00	\$1.00	100.00%	
Rev - Interest Income 9805	\$1.00	\$0.00	\$0.00	\$1.00	100.00%	
Rev - Interest Income 5104	\$25.00	\$0.00	\$7.56	\$17.44	69.76%	
Rev - Various	\$1,000.00	\$0.00	\$20.00	\$980.00	98.00%	
Rev - Student Supply Fee	\$14,000.00	\$0.00	\$6.00	\$13,994.00	99.96%	
Rev - Undocumented Deposits	\$0.00	\$0.00	\$10.68	\$(10.68)	0.00%	
Rev - Athletics	\$58,375.00	\$0.00	\$432.00	\$57,943.00	99.26%	
Rev - Clubs	\$22,000.00	\$0.00	\$5,650.00	\$16,350.00	74.32%	
Rev - Uniforms	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.00%	
Rev - Harnett County Schools	\$2,040.00	\$0.00	\$0.00	\$2,040.00	100.00%	
Rev - Johnston County Schools	\$1,484,717.00	\$0.00	\$0.00	\$1,484,717.00	100.00%	
Rev - Nash-Rocky Mount Schools	\$4,251.00	\$0.00	\$0.00	\$4,251.00	100.00%	
Rev - Wake County Schools	\$31,384.00	\$0.00	\$0.00	\$31,384.00	100.00%	
Rev - Wayne County Schools	\$2,698.00	\$0.00	\$0.00	\$2,698.00	100.00%	
Rev - Wilson County Schools	\$5,869.00	\$0.00	\$0.00	\$5,869.00	100.00%	
Rev - Centurylink Grant	\$0.00	\$0.00	\$500.01	\$(500.01)	0.00%	
Rev - Fundraising - 653	\$75,000.00	\$0.00	\$157.32	\$74,842.68	99.79%	
Rev - Hospitality Fund	\$3,000.00	\$0.00	\$321.00	\$2,679.00	89.30%	
TOTAL LOCAL REVENUE	\$1,807,738.00	\$515.00	\$13,564.84	\$1,794,173.16	99.25%	
FEDERAL REVENUE						
Rev - IDEA Preschool	\$1,665.00	\$0.00	\$0.00	\$1,665.00	100.00%	
Rev - Title I	\$69,036.74	\$0.00	\$43.94	\$68,992.80	99.94%	
Rev - IDEA VI-B - 060	\$124,366.00	\$0.00	\$0.00	\$124,366.00	100.00%	
Rev - Title II - 103	\$23,627.00	\$0.00	\$95.00	\$23,532.00	99.60%	
Rev - Educational Technology	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.00%	
TOTAL FEDERAL REVENUE	\$233,694.74	\$0.00	\$138.94	\$233,555.80	99.94%	

Date: 11/04/2018
 Time: 7:33 am

NEUSE CHARTER SCHOOL
BUDGET REPORT (CONDENSED)
 From 10/1/2018 to 10/31/2018

	CURRENT BUDGET	MTD ACTIVITY	YTD ACTIVITY	BUDGET BALANCE	PERCENT REMAINING	NOTES
FUND 5 REVENUE						
Rev - Before & After School	\$55,000.00	\$0.00	\$1,200.00	\$53,800.00	97.82%	
TOTAL FUND 5 REVENUE	\$55,000.00	\$0.00	\$1,200.00	\$53,800.00	97.82%	
TOTAL REVENUE	\$7,831,496.97	\$618,750.83	\$2,124,203.01	\$5,707,293.96	72.88%	
EXPENSES						
1. Salaries & Bonuses	\$3,828,780.50	\$329,824.31	\$1,267,468.93	\$2,561,311.57	66.90%	
2. Benefits	\$1,578,903.73	\$120,636.55	\$470,869.14	\$1,108,034.59	70.18%	
3. Books & Supplies	\$155,625.00	\$19,944.78	\$60,099.05	\$95,525.95	61.38%	
4. Technology	\$25,005.00	\$4,479.41	\$17,559.17	\$7,445.83	29.78%	
5. Non-Cap Equipment & Leases	\$30,600.00	\$8,651.04	\$18,045.57	\$12,554.43	41.03%	
6. Contracted Student Services	\$231,900.00	\$19,335.20	\$79,614.75	\$152,285.25	65.67%	
7. Staff Development	\$24,400.00	\$7,414.09	\$11,451.31	\$12,948.69	53.07%	
8. Administrative Services	\$148,200.00	\$9,693.49	\$35,391.88	\$112,808.12	76.12%	
9. Insurances	\$51,875.00	\$0.00	\$17,994.70	\$33,880.30	65.31%	
10. Rents & Debt Service	\$843,063.00	\$58,911.00	\$230,065.94	\$612,997.06	72.71%	
11. Facilities	\$265,388.00	\$33,590.21	\$90,115.95	\$175,272.05	66.04%	
12. Utilities	\$196,740.00	\$506.83	\$19,503.89	\$177,236.11	90.09%	
13. Nutrition & Food	\$3,800.00	\$0.00	\$0.00	\$3,800.00	100.00%	
14. Transportation & Travel	\$4,500.00	\$0.00	\$0.00	\$4,500.00	100.00%	
15. Capital Purchases	\$28,800.00	\$37,954.75	\$60,324.96	\$(31,524.96)	-109.46%	
80. Title I - 050	\$68,775.74	\$0.00	\$43.94	\$68,731.80	99.94%	
81. IDEA - 060	\$124,366.00	\$0.00	\$0.00	\$124,366.00	100.00%	
82. Title II Improving Teacher Quality - 103	\$23,627.00	\$0.00	\$95.00	\$23,532.00	99.60%	
83. Educational Technology - 108	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.00%	
86. Federal Pre-K - 049	\$1,665.00	\$0.00	\$0.00	\$1,665.00	100.00%	
TOTAL EXPENSES	\$7,651,013.97	\$650,941.66	\$2,378,644.18	\$5,272,369.79	68.91%	
NET SURPLUS/(DEFICIT)	\$180,483.00	\$(32,190.83)	\$(254,441.17)			